

TRUPRINT INSTALLATION GUIDE VERSION 1.0

Confidential

Lifepoint TruPrint Installation Guide, vers. 1.0

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Revision History

February 18, 2014 Version 1.0 Original Document YM/CLC

Lifepoint TruPrint Installation Guide, vers. 1.0

Overview:

This document is to be referenced for a guide to the installation of TruPrint.

Purpose:

The purpose of this document is to provide Lifepoint clients with a guide for installing TruPrint.

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A. Requirements for Installation

- 1. Windows 7 and up.
- 2. Internet Browser: IE 8+, Chrome or Firefox.
- Latest JAVA should be installed. Please verify at: http://www.java.com/en/download/installed.jsp.

 If it is not installed, or if it is an old version, please download: http://www.java.com/en/download/

B. Steps to Setup a User

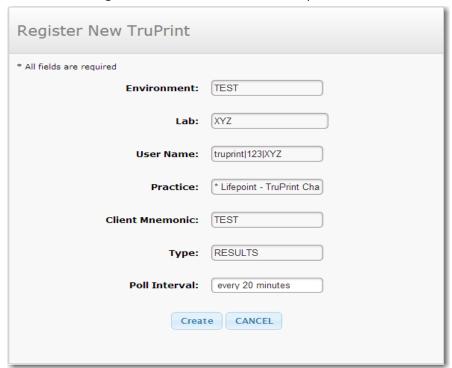
1. In Admin Mode select to edit the User that you are setting up for TruPrint.



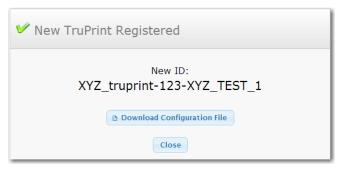
2. Select the 'Setup TruPrint' option. A new page will display.



3. Select the 'Manage TruPrint' link. A window will open.



a. Select the 'Poll Interval' from the list displayed (20 minutes is the default). Click on the 'Create' button to register the user for TruPrint. A new page will display.



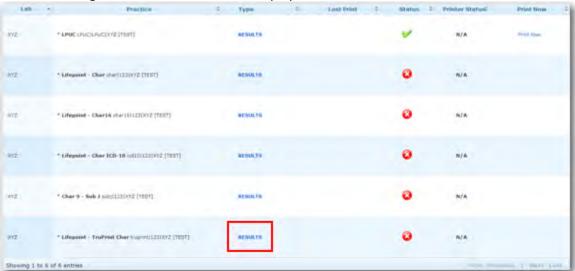
b. Click on the 'Download Configuration File' button and save the file on your PC. You will need this file later for installation purposes.

C. Install TruPrint on User's PC

1. Select the 'TruPrint Control Panel Link in the Admin Mode Navigation Bar.



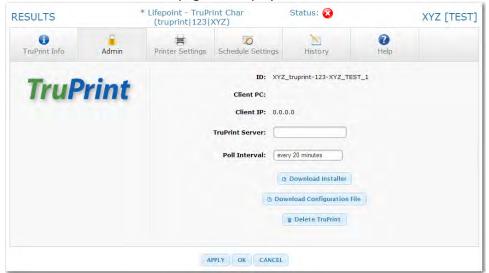
2. The list of all registered TruPrint Users will display.



3. Click on the 'Type' column link for the user that you just registered. A new page will display.



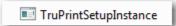
4. Select the Admin tab. A new page will display.



- 5. Select the Poll Interval from the dropdown box provided.
- 6. If you did not get a copy of the Configuration File in the previous step, you can obtain it here by clicking on the 'Download Configuration File' button.
- 7. Click on the 'Download Installer' button to save the zip file 'TruPrintInstall.zip'.



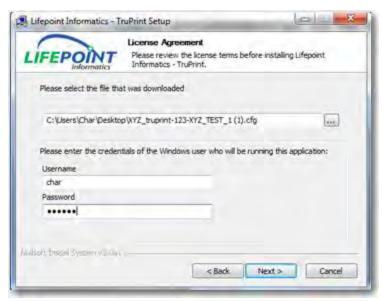
8. This zip file contains TruPrintSetupInstance.exe. Select to 'Run' this executable.



9. Follow the Installation Wizard to Setup TruPrint on the PC.



10. After you accept the User Agreement, the following screen will display:



- a. Select the configuration file that you previously downloaded. It should have a name similar to 'XYZ_XXX-XXX_Test_1.cfg'.
- b. Enter the username and password that you use to login to this PC. TruPrint needs to know the list of printers that the PC user can access.
- 11. Continue to follow the Installation Wizard until the last screen, where it asks you to reboot. Please reboot the PC to make sure that all of the information entered has been saved.



D. Running TruPrint

1. After rebooting the PC, TruPrint will be running automatically. The TruPrint icon should now display on your desktop.



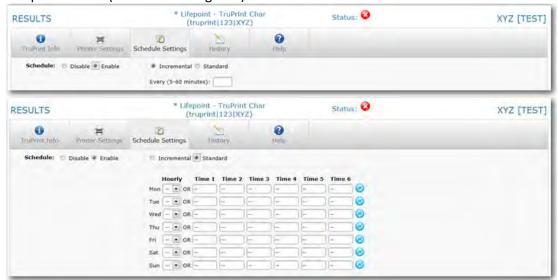
2. When you double click on the icon, it will place a small icon into the system tray where it will be available for user interactions.



- 3. Selecting the 'Settings' option will open an internet browser window that will allow you to:
 - a. Setup a printer (Printer Settings tab)



b. Setup a schedule (Schedule Settings tab).



4. A User Manual is available on the Help tab of the Settings page. It contains a detailed explanation of all available TruPrint features.

